



United Manganese of Kalahari (Pty) Ltd (UMK) a leading empowerment South African company mining Manganese is searching for proactive talent that thrive in a rapid pace environment. Become part of United Manganese of Kalahari (Pty) Ltd (UMK) team that has a drive to establish a legacy of sustainable mining and socio-economic development in an environmentally responsible way.

Our Engineering Department is looking for various skilled Artisans to join their team and Training Instructor to join the HR team.

TRAINING INSTRUCTOR (Ref TIN001)

The incumbent will assist in developing and conducting programs to train employees within the operation. The role will report to the Senior Training Officer, be actively involved with general instruction, coaching and assessments, assisting with the orientation programmes for new employees, including contractors and also for periodical in-house refresher training.

Application requirements

- Grade 12 and relevant qualification in a human resource development field.
- Three to five years' experience in training within the mining environment
- Computer literacy (MS Office). National Qualification Framework accredited qualification in Directed ETD, SDF assessor and/or moderator is a requirement.
- Knowledge of MHSA and other applicable legislation

Responsibilities

- Mentor, coach and assess in-house training programs
- Participate in developing the training business plan
- Execute the goals and objectives defined in the training business plan
- Communicate and clarify the Mine Health and Safety Act and ensure compliance
- Support the review process of policies and procedures
- Identify training and development needs within the organisation
- Train & Coach employees
- Align, implement and present applicable skills programs with company requirements
- Perform formative assessment & summative assessment
- Identify the required equipment facilities and manpower to meet training requirements
- Participate in setting the training budget
- Adhere to business information systems process
- Identify the assets required to meet training requirements
- Use training assets according to supplier instructions, good training practices and needs of the learners and learning topic.
- Prepare and do audits, and submit reports.
- Liaise with respective line Manager & Contractors regarding training and development requirements

Skills & Attributes

- Knowledge and adherence to Quality Management Systems
- Strong communication and interpersonal skills
- Strong facilitation/presentation skills
- Adaptability, flexibility and persuasive ability
- Passion for continuous learning
- Ability to plan, organise and prioritise
- Ability to function in a team environment

BOILERMAKER (Ref BM001)

Application requirements

- Grade 12 or equivalent
- Relevant Tertiary qualification or a minimum of N5
- Boilermaker/ Welder Trade qualification
- Minimum 5 years post trade work experience in similar role
- Extensive experience and skills in the repair and maintenance including drawings and steel fabrications
- Considerate of safety of others, developing best practice behaviour in work performance and adhering to standard operating procedures.
- Demonstrate experience working on heavy mining or earthmoving equipment
- Knowledge of planned Maintenance Systems
- Valid driving licence code 08.
- Must be able to obtain a medical certificate of fitness

Responsibilities

- Ensuring effective maintenance administration and execution
- Proper care, maintenance and handling of Boilermaker tools, vehicles, equipment and other material necessary for work execution
- Conducting of workplace safety and maintenance inspections
- Ensuring legal compliance for all cutting, welding and other activities associated with Boilermaker work
- Performing boilermaker maintenance and ensuring all the maintenance activities are properly/accurately logged on the job cards
- Ensuring that the structural integrity of machinery, equipment and other structures/buildings is kept and maintained in good order.
- Conducting regular PTO's on the maintenance teams (subordinates)
- Performing equipment maintenance services
- Providing Boilermaker equipment maintenance services
- Fabricate and install engineering structures on machinery and equipment to an agreed standard in the area of responsibility
- Performing any other reasonable ad hoc duties as and when requested from time to time
- Applicants for this position must be prepared to work shifts, overtime and be on standby as and when required

Skills & Attributes

- Interpersonal skills
- Computer Skills
- Must be able to function within a team environment
- Ability to communicate effectively in English
- Ability to work under pressure and independently
- Ability to plan, organize and prioritize
- SHE knowledge
- Statutory knowledge of relevant legislation

AIRCON TECHNICIAN (Ref ART001)

Undertake the responsibility to provide a technical, mechanical and maintenance support to the business to execute its duties.

Application requirements

- Grade 12 or equivalent or a minimum of N2
- Refrigeration / Electrical Trade qualification
- 5 years' experience in fault finding on HVAC - All types of air conditioning, VRV DVM, and Chiller systems
- Technical background with 3 years post qualified experience with experience in VRV, chillers, industrial and commercial
- Knowledge of general maintenance processes and methods
- Valid Driver's Licence

Responsibilities

- Maintain and repair air conditioners
- Installation of air conditioning units
- Repair air conditioning units by performing analysis and troubleshooting activities
- Perform maintenance activities such as cleaning AC grills and filters on installed air conditioning systems
- Ensure proactive preventive maintenance

Skills & Attributes

- Interpersonal skills
- Computer Skills
- Must be able to function within a team environment
- Ability to communicate effectively in English
- Ability to work under pressure and independently
- Ability to plan, organize and prioritize
- SHE knowledge
- Statutory knowledge of relevant legislation

MAINTENANCE FITTER (Ref FT001)

Application requirements

- Grade 12/Matric
- Relevant Tertiary qualification or a minimum of N5
- Relevant Recognised Trade Qualification as Fitter and Turner
- 3-5 years relevant post qualifying operational experience preferable in a mining environment
- A high sense of responsibility
- A valid Code B/EB driver's licence
- A certificate in Basic Rigging will be an added advantage
- System orientated

Responsibilities

- Maintaining conveyors, crushers, vibrating screens and feeders and slurry pumps
- Performing and other reasonable ad hoc duties as and when requested from time to time
- Adhering to SHE and legal standards and procedures within the relevant section and assisting line management in the maintenance and improvement thereof
- Managing spares and performing cleaning and good housekeeping duties in the department
- Conducting root cause analysis, identifying corrective action, implementing corrective action within span of control and reporting appropriate corrective and/or improvement actions.
- Managing the performance of the work team to achieve specific asset care objectives, including effective communication of job status and team needs
- Operating and maintaining fixed and mobile maintenance equipment and tools, according to procedures and standards
- Applicants for this position must be prepared to work shifts, overtime and be on standby as and when required.

Skills & Attributes

- Interpersonal skills
- Computer Skills
- Must be able to function within a team environment
- Ability to communicate effectively in English
- Ability to work under pressure and independently
- Ability to plan, organize and prioritize
- SHE knowledge
- Statutory knowledge of relevant legislation

HOW TO APPLY

Send us your CV including certificates and letter of motivation to recruitment@umk.co.za or by fax to 086 606 1655 with Reference Number. BEFORE: 10 February 2017

Due to the large number of applications we envisage receiving, only shortlisted candidates will be contacted. Should you not hear from us within 14 days after closing date, please consider your application unsuccessful.

The company reserves the right to appoint according to Employment Equity Plan.

Fraud Alert - UMK never ask for money transfers or payments from applicants to secure a job.